**Minutes of second Executive meeting held at Agartala on 20th April 2019.**

1- President Dr Biraj J Goswami welcomed everyone.

2- Minutes of 1st executive was adopted.

3- Action taken report was presented and discussed by Secretary. Following declaration were made -

A- Whitecoat App matter to be settled in 4 weeks.

B- Skill Transfer committee to give preliminary recommendations in 4 weeks, and final  in 4 months. It will thereafter be placed in G B for approval.

4- CSC was praised for quality of MIDCON. He projected a even better Scientific program for Annual conference.

4- Hon. President suggested publication of E journal every 3rd month. Editor Dr Sujay Samanta took up the responsibility and sounded extremely positive.

5- Secretary suggested to  CSC and Editor to include President and Secretary in their respective extended committees WA group.

6- Secretary informed the house regarding discussions with New India Assurance company for a tie up with EIZOC to facilitate various schemes at concession between 30-40 percent. House decided to continue with talks and come out with a proposal.

7- Date and Place ( Assam) of 2019 Annual Conference will be finalized by the President  soon in consultation with LOC.

8- Web incharge Dr J G Agrawal informed about completion of new EIZOC website. It was applauded by all.

9- Letter of Dr Arvind Jaiswal for starting MIDCON oration in his name was discussed. As per constitutional provision a sum of Rs 2 lacs will have to be transferred to EIZOC if the proposal was passed and adopted by GB.

10- Closure of local Bank account by Agartala LOC (in name of EIZOC) to be done promptly after completion audit process.

11- Secretary also suggested that for future conferences there should be a formal documented agreement between EIZOC and Organizing LOC spelling out duties, responsibilities and expectations of  both sides. (This issue was discussed later with Hon President sir and he advised Secretary to draft a agreement proposal)

12- The house took strong exception to LOC's act of allowing ACION function in the same place without prior informing and consent of EIZOC Secretariat.

13- President also gave official status to this WA group. Matter can be discussed and approved here itself. Approved matter will be documented in the first executive that comes up.

14 Vote of thanks was given by Dr Swaraj Bhattacharjee.